

**Stonehenge Chamber of Trade
Business-2-Business Event
Thursday 15th September 2016**



Event Venue: Antrobus House, 39 Salisbury Road, Amesbury, SP4 7HH
Event Set-up Time: From 1pm (stands must be up and operational by 2.15pm at the latest)
Event Start/Finish Time: 3pm – 7pm

Booking Information:

Please note that one chair is provided with each stand space, you are required to book a table if needed, and specify if you are requiring power which is limited in the venue and offered on a first come, first served basis. Public Liability Insurance is mandatory but can be arranged at the cost of £5.

Upon receipt of your completed booking from you will receive an invoice, which is payable within 5-working days to secure your booking.

Book before 31 May 2016 to take advantage of the early bird booking discount of £10.

CONTACT DETAILS		
Company: _____ Contact: _____ Email: _____ Telephone: _____	Company Address: _____ _____ _____ Post Code: _____	
BOOKING FORM	PRICE	PLEASE TICK
10ft space (room for a 6ft table and two banners, one either side of the table)	£95 book before 31st May & pay £85	
8ft space (room for a 4ft table and two, one either side of the table)	£85 book before 31st May & pay £75	
6ft space (room for a 2ft table and one banner)	£65 book before 31st May & pay £55	
Table required	No Charge	
Power required	£5.00	
Public Liability Insurance required	£6.00	
A surcharge is payable for non Chamber members (you can be a member of any Chamber)	£30.00	
If you are a Chamber Member, please tell us which one:		
PLEASE NOTE: Included in the price of your space is a quarter page advert in the event programme.		

OTHER

Please tell us what equipment you will bring (i.e. roller banner, laptop, products, etc):

To qualify for the early bird discount your booking form must be returned by **31 May 2016** and your invoice paid by **6 June 2016 at the latest**. Failure to make your payment will result in your booking being cancelled and require rebooking at the full price.

Please return your booking form by email to: lindsey@brownburden.com or by post to:
Lindsey Brown Burden / SCOT
90 Cheverell Avenue, Salisbury, Wiltshire, SP1 3HQ

Bank details will be provided on your invoice but for your reference can be found below:
Stonehenge Chamber of Trade
Sort Code: 30-97-41 A/c No: 00269703
USE REFERENCE: YOUR COMPANY NAME/ B-2-B /2014

Cancellation Policy: To qualify for a full refund notification must be received by Lindsey Brown Burden in writing no later than 31 August 2016, after which cancellations will be accepted but no refund given.

PLEASE BE AWARE the showcase takes place over two floors!

I/we* confirm that I/we* would like to book a stand at the Business-2-Business Showcase as detailed above.

.....
Signature & Date

*Please delete as applicable

RADIO ADVERTISING

SPIRE FM provides an ideal opportunity for businesses to invest in a radio advertising campaign specifically tailored for the Business-2-Business Showcase.

The campaign runs from 1st to 15 September

For a small investment of **£75 + VAT** you can raise your company profile and benefit from the tremendous exposure given to the event.

Please notify us here if you would like more information on radio advertising **Y / N**

Please address all enquires to Lindsey Brown Burden on 077 333 61764
or email lindsey@brownburden.com